

AMHERST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
October 24,2018
Secretary's Report

Present: Jeffrey Voelkl, Marilyn Feuerstein, Philip Casilio, Michele Iannello-Ward,Carolyn Giambra,
Excused Absence: Penny Wolfgang, Marjorie Franknecht
Unexcused Absence : Crista Stoklosa,
Also Present: Roseanne Butler-Smith, Donna Kerr, Fran Spoth
Guest-Dawn Peters

1) Call to Order

Meeting called to order at 4:20 pm at the Main Library at Audubon.

2) Approval of Minutes

The minutes of the September 12, 2018 meeting were approved. Motion by Michele Iannello-Ward, seconded by Philip Casilio.

3) Approval of Agenda

The agenda for today's meeting was approved.

4) Public Comment

None at this time.

5) President's Report

None at this time.

6) Trustees Report

Ms. Feuerstein was approached by Jerry Reising about doing book reviews for the library.

Ms. Peters said Summer and Winter Reading Initiatives do reviews already. Ms. Butler-Smith suggested he contact Joy Testa-Cinquino in Communications.

Ms. Giambra reported about the Library Space Planning workshop she attended @ Audubon Library. She reported that part of the workshop included a critique of our library which was found to be helpful.

7) Town of Amherst Council Members Report

Ms. Spoth assured the Board and Ms. Butler-Smith that the outstanding Corr bill had been settled. Discussion ensued.

8) Director's Report

A.) Dawn Peters, Asst Deputy Director was introduced. She shared information given at the last A.C.T. meeting referring to positive changes to the Contracting Libraries. Ms. Peters

asked the Trustees to give feedback to the survey she sent out.

B) Hours of Service- Ms. Butler-Smith asked the Board to add Dec.24, 2019 to the Holidays schedule . Motion by Jeffrey Voelkl, seconded by Carolyn Giambra. All approved.

Ms. Butler-Smith wants to add 3 hours of service to the Williamsville Library. A survey will be given to the public giving the choices available. The GALA success allows funding for the added hours.

Ms. Butler-Smith noted that Central Library cannot give money in 2019 to operate Clearfield Library on Sundays. Discussion ensued about funding Sundays through the end of the current school year. A resolution by Mr. Voelkl asking if Clearfield should be closed on Sundays in 2019 was brought to the table for a vote. Motion by Mr. Voelkl, seconded by Mr. Casilio. 3 yes, 2 nays. Resolution approved to discontinue Sunday hours at Clearfield Library as of January 1, 2019.

C) Seed Catalog- Ms. Butler-Smith announced a Seed Catalog was established at Audubon Library for patrons to do plant seed exchanges.

D) Space Planning- Ms. Butler-Smith and Trustee Carolyn Giambra attended. Discussion ensued.

9) Finances

A) 2018 Budget

- i). County Bills paid -Mr, Voelkl motioned to be paid. Motion carried by Ms. Giambra, seconded by Mr. Casilio.(Checks # 1523-1536 approved for payment.)
- ii). Williamsville Bills paid- Mr. Voelkl motioned to be paid. Motion carried by Ms. Giambra, seconded by Mr. Casilio.(Checks 1180 +1181 approved for payment)
- iii). Other Bills paid- Mr. Voelkl motioned to be paid. Motion carried by Ms. Giambra, seconded by Mr. Casilio. (Checks # 2169-2187approved for payment)

B) Town of Amherst Budget

Nothing to report at this time.

10) GALA 2019 Report

Ms. Butler-Smith announced that donations and sponsors are needed. Ms. Butler-Smith will inform Trustees of the date for the next GALA meeting.

Mr. Casilio asked if the GALA venue might be able to move to another location in 2020.

Discussion ensued.

11) Buildings

A) HVAC-Clearfield and Main Library @ Audubon- Ms Butler-Smith noted that Clearfield Library may need a Town Resolution to pay for the repairs. Audubon Library has ongoing HVAC repair issues as well. Discussion ensued.

B) Gas Leak at Eggerstville-Snyder Library-Ms. Butler-Smith noted that this library branch has been closed for 2 days at this time and may be closed longer until the repairs are complete. Kimil Construction is doing the repairs. Patrons will not have to pay for overdue items while the library is closed.

12) Main Library at Audubon Expansion Project

Nothing at this time.

13) Unfinished Business

Nothing at this time.

14) New Business

A) New Items to be Circulated-Ms. Butler-Smith reported a patron donated a telescope to be circulated for patrons. Next year we may look into circulating a variety of items for patron use. Technology purchases may be our future. Discussion ensued.

B) Trustee Training Survey-Ms. Butler-Smith announced that as of 2019 all Trustees are required to attend 3 hours of State mandated training.

C) Re-opening of Main St. Event- Ms. Butler-Smith announced the Williamsville Library will be represented at this event. Staff will be handing out free bags of popcorn on November 5 from 1-5 PM.

D) Be A Santa For A Senior-Ms. Butler-Smith handed out a flyer to Trustees to discuss charities asking for our help. Discussion ensued. Board did not approve of this endeavor.

E) Security Plans-Ms. Iannello-Ward asked about the security system evaluation her company did for the library. Ms. Ianello-Ward will recuse herself from all discussions and votes on this issue.

15) Correspondence

Ms. Butler-Smith shared a letter thanking us for holding the pie contest during the Williamsville Octoberfest event.

16) Next meeting is November 27 at The Williamsville Branch Library at 4:15 pm.

17) Adjournment-Meeting adjourned at 5:45 pm.